

Central Tribal University of Andhra Pradesh

Vizianagaram (A.P.)



MINUTES

Eighteenth (18th) Meeting of the Executive Council

Mode : BLENDED MODE

Date : 9th June, 2025, Monday

Time : 02.30 AM

Venue : Hotel Daspalla, Visakhapatnam, AP

Minutes of the 18th Meeting of the Executive Council held on 09/06/2025
at 2.30 PM in Blended Mode

The 18th meeting of the Executive Council of the Central Tribal University of Andhra Pradesh was held at 02.30 PM on 09/06/2025 through blended mode. To deliberate on the agenda items, circulated to the members to acknowledge and take decisions on important academic and administrative matters.

Member Present:

1.	Prof. T. V. Kattimani, Vice Chancellor, Central Tribal University of AP, Vizianagaram (A.P.)	Chairman	Physically Present
2.	Prof. T. Srinivasan, Dean, School of Sciences Central Tribal University of Andhra Pradesh Vizianagaram AP	Member	Physically Present
3.	Prof. M. Saratchandra Babu, Dean, School of Humanities & Social Sciences, Central Tribal University of Andhra Pradesh Vizianagaram AP	Member	Physically Present
4.	Prof. Jitendra Mohan Mishra, Department of Tourism and Hospitality, Central Tribal University of Andhra Pradesh Vizianagaram AP	Member	Physically Present
5.	Dr. P. Sridevi, Department of Biotechnology Central Tribal University of Andhra Pradesh Vizianagaram AP	Member	Physically Present
6.	Prof. Ramdas Gomaji Atram, Vice-Chancellor, Dr. B.R. Ambedkar University of Social Sciences, Indore, MP	Member	Physically Present
7.	Dr. Ashutosh Mandavi, Deptt. of Public Relations and Advertising, K.T.P.A.J. Vishwavidyalay, Raipur (CG)	Member	Online Present
8.	Prof. Ashok Pankaj, Council for Social Development 53, Lodi Estate, New Delhi	Member	Physically Present
9.	Prof. Basanta Kumar Panda, Project Director, Centre of Excellence for Studies in Classical Odia, CIIL, Ministry of Education, Govt. of India, Bhubaneswar	Member	Physically Present
10.	Prof. N. Nagaraju, Vice-Chancellor, English and Foreign Language University, Hyderabad (TS)	Member	Physically Present
11.	Prof. Mohd. Miyan, Former Vice-Chancellor Maulana Azad National Urdu University Hyderabad (TS)	Member	Physically Present
12.	Prof. S. V. Nadagoudar, Vice-Chancellor (Acting) and Registrar, Karnataka State Rural and Panchayat Raj University Gadag, Karnataka	Member	Physically Present
13.	Registrar, Central Tribal University of Andhra Pradesh Transit Campus, AU PG Centre Vizianagaram AP 535003	Secretary	Physically Present

Shri. Vineet Joshi, Secretary, Department of Higher Education, Ministry of Education, Govt. of India could not attend the meeting due to his prior commitments.

The Chairperson formally welcomed the Executive Council members and acknowledged their presence, thanking them for dedicating their valuable time to the 18th meeting. In his opening remarks, he apprised the Council of the University's progress since the 16th Executive Council meeting, highlighting academic achievements, the ongoing construction of the permanent campus and preparations for the inaugural Convocation. Following the introduction of the members, the agenda items were taken up for discussion.

EC/18/01: REPORTING ITEMS/ ITEMS FOR RATIFICATION

Agenda No. EC/18/01.1	APPROVAL OF THE MINUTES OF THE 16TH & 17TH EXECUTIVE COUNCIL MEETINGS.
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Reference Note:

The 16th Meeting of the Executive Council of the Central Tribal University of Andhra Pradesh was held on 07.04.2025 in blended mode. The minutes of the meeting were duly circulated to all Executive Council members on 09.04.2025. Subsequently, the 17th Executive Council Meeting, convened with a single agenda item, was conducted through circulation on 06.05.2025. The Hon'ble Members have provided their consent/approval via e-mail in response to the circulated minutes & agenda.

Inputs/Comments received from the members are incorporated accordingly.

Resolution 1: The Executive Council discussed the item and unanimously resolved to approve the minutes of the 16th and 17th meetings of the Executive Council.

Agenda No. EC/18/01.2	ACTION TAKEN REPORTS OF THE 16TH AND 17TH EXECUTIVE COUNCIL MEETINGS
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Reference Note:

As per the discussion held during the 16th&17th Executive Council Meetings on agenda points, the action taken on the same is attached herewith.

Resolution 2: The Executive Council discussed the items and unanimously resolved to approve the Action Taken Report (ATR) on the decisions taken in its 16th and 17th EC meetings.

Agenda No.
EC/18/01.3

STATUS OF CONSTRUCTION ACTIVITIES

Reference Note:

The Phase-I construction activity of the University is progressing steadily. The concreting of ground floor slabs has been completed for the following structures: Girls' Hostel, Administrative Building, Academic Block (Block E), Vice-Chancellor's Residence, and the Girls Mess. Currently, plinth beam concreting works are underway for the Guest House, Boys Hostel, Boys Mess, Type-II and Type-III residential quarters. Additionally, 556 metres of plinth beam have been cast for the boundary wall and brickwork is in progress. As of 30th April, the project has achieved an overall physical progress of 18% and financial progress of 13.98%.

Resolution 3: The Executive Council discussed the item and noted the matter.

Agenda No.
EC/18/01.4

JOINING OF CONTROLLER OF EXAMINATION

Reference Note:

The University advertised the position of Controller of Examination (Advt. No. CTUAP/Advt-NT/2025/228 dated 29/01/2025) and following the selection process, an Offer of Appointment was issued to Prof. Deepak Mohanrao Shinde. He subsequently reported for duty and officially joined the University on 19.04.2025.

Resolution 4: The Executive Council discussed and noted the matter.

Agenda No.
EC/18/01.5

IMPLEMENTATION OF 5-DAY WEEK

Reference Note:

In accordance with UGC guidelines issued during the COVID-19 pandemic, the University had adopted a six-day academic week and curtailed holidays to mitigate academic delays and ensure timely completion of academic activities. These interim measures played a crucial role in safeguarding students academic progression and career prospects.

With the academic calendar now regularized as per the July–June cycle, and in the interest of improving academic efficiency and promoting a better work-life balance for both students and faculty, the Hon’ble Vice-Chancellor has accorded approval for the implementation of a five-day academic week with effect from 12th June 2025, commencing from the Academic Year 2025–26.

Resolution 5: The Executive Council discussed the item and ratified the matter.

Agenda No. EC/18/01.6	TRIPARTITE MoU BETWEEN CTUAP, UGC and MOE for F.Y 2025-26
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Reference Note:

As per the letter No. 13-3/2017(CU)/71529 Dt: 14-05-25 received from MoE, the Central Universities must enter into a tripartite MoU for the F.Y 2025-26 with University Grants Commission and Department of Higher Education /MoE in lines of Rule 229(xi) of GFR, 2017. The same was asked to be submitted to the UGC in the meeting scheduled on 17 April 2025 at New Delhi. In this regard, the MoU is submitted to the Hon’ble Council for consideration and ratification.

Resolution 6: The Executive Council discussed the item and ratified the matter.

Agenda No. EC/18/01.7	ACADEMIC CALENDAR for A.Y 2025-26
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Reference Note:

In compliance with the UGC Regulations, 2018, the teaching and examination schedules in a five-day week format for the odd semester of all academic programs (except I Semester Undergraduate programs) for the Academic Year 2025–26 have been prepared. This exception is due to the ongoing CUET-UG admission tests, which have delayed the finalization of the I Semester UG admissions.

Resolution 7: The Executive Council discussed the item and ratified the matter.

**Agenda No.
EC/18/01.8**

**DEPLOYMENT OF DAILY WAGES MANPOWER OF
HOUSEKEEPING AND SECURITY PERSONAL AT THE
UNIVERSITY**

Reference Note:

The University is running in a transit campus at AU PG Centre, Vizianagaram, to meet out the security and other housekeeping related matters, the University has deployed security, Unskilled and Skilled housekeeping staff on daily wages as per the minimum wages rate as prescribed by the Ministry of Labour and Employment from time to time. A committee was constituted to assess the requirement, accordingly as per the recommendation of the Committee total 42 number (High Skilled-2, Skilled-5, Unskilled-13, Security-22) of daily wages staff were engaged through agency as finalized against the bid in the GeM Portal for a period of 2 years since January,2023. The same is placed before Hon'ble Council for consideration and ratification.

Resolution 8: The Executive Council discussed the item and ratified the matter.

EC/18/02: ITEMS FOR CONSIDERATION

**Agenda No.
EC/18/02.1**

**REGULARIZATION OF TEACHING AND NON-TEACHING
STAFF**

Matter for Consideration:

The 18-teaching staff who were recruited for various teaching positions vide University Notification No. CTUAP/Advt-T/2022/58 dated 21.07.2022 had completed the mandatory probation period of 1 year as per 11.1 of UGC regulations 2018 which states that "The minimum period of probation of a teacher shall be one year, extendable by a maximum period of one more year in case of unsatisfactory performance".

The 11 employees who joined in various non-teaching posts against the University recruitment Notification No. CTUAP/Advt-NT/2022/140 dated 10.10.2022 except Shri. Landa Srinivasa Rao (Technical Assistant) who joined on 05.02.2024 also completed mandatory probation period of 2 years as per DoPT Office Memorandum No. 1669273111735 dated 24.11.2022.

As per the DoPT Office Memorandum No. 1669273111735 dated 24.11.2022. an officer who has successfully completed the probation, as prescribed under the relevant rules, may be considered for confirmation. The date from which confirmation should be given effect is the date following the date of satisfactory completion of the prescribed period of probation or extended period of probation, as the case may be. A specific order of confirmation should be issued when the case is cleared from all angles.

In this connection a committee has been constituted by the Competent Authority for assessing the probation period reports and confirmation of services of both teaching and nonteaching staff which is scheduled to be held on 6th June 2025 and the recommendations of the committee would be placed before the Hon'ble Members.

Resolution 9: The Executive Council considered the agenda item pertaining to the confirmation of services of teaching and non-teaching staff who have completed the prescribed probation period. The Council approved the confirmation of services of the teaching and non-teaching staff as per the committee's recommendations.

Further, the Council noted that three candidates, as detailed in the attached report, require specific letters or formal communication to fulfill certain documentation or procedural requirements before confirmation can be effected. The Executive Council authorized the University to issue appropriate letters to the three candidates to meet these requirements, in accordance with the committee's recommendations. The Council directed that formal confirmation orders be issued accordingly once the required compliance from the said candidates is received and verified.

**Agenda No.
EC/16/02.2**

APPROVAL & IMPLEMENTATION OF SEED FUND POLICY

Matter for Consideration:

To promote research and innovation among faculty members, the University has drafted a Seed Fund Policy aimed at supporting early-stage research initiatives, developing proof-of-concept proposals and facilitating faculty in generating preliminary data for larger funding applications. The policy outlines eligibility,

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grant limits, application procedures, evaluation criteria and monitoring mechanisms.

The draft policy is submitted before the Hon'ble Members of the Council for approval and implementation with effect from the current academic year.

Resolution 10: The Executive Council discussed the item and unanimously resolved for the implementation of the Seed Fund Policy which shall accelerate active research in this new university.

**Agenda No.
EC/18/02.3**

REVISIT OF FEE STRUCTURE

Matter for Consideration:

The existing fee structure for all UG and PG programs was formulated during the academic year 2023–24, alongside the introduction of NEP 2020-aligned academic programs. However, it does not fully reflect the evolving academic and operational requirements of the University.

To address this, a committee was constituted to review and recommend a revised fee structure that ensures a balance between the University's institutional sustainability and its commitment to affordability, particularly for students from tribal and rural backgrounds.

Resolution 10: The Executive Council discussed the item and unanimously resolved for the implementation of the revised fee structure from the A.Y. 2025-26.

**Agenda No.
EC/16/02.4**

PRESENTATION OF THE KULGEETH OF THE UNIVERSITY

Matter for Consideration:

As per the direction of the Hon'ble Council, a 4-minute version of the University Kulgeeth has been prepared, in addition to the earlier version of 5 minutes and 18 seconds. Both versions are hereby submitted for the perusal and further direction/approval of the Hon'ble Members.

Resolution 11: The Executive Council deliberated on the matter and unanimously resolved to mandate the inclusion of the 4-minute Kulgeeth (University Anthem) in all official university functions

Agenda No. EC/18/02.5	APPROVAL OF THE MINUTES OF THE 2ND ACADEMIC COUNCIL
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Matter for Consideration:

The second (2nd) Academic Council Meeting of CTUAP is scheduled on 9th June, 2025 at 9.00 A.M in Hotel Daspalla, Visakhapatnam through Offline Mode. The Approved Minutes of 2nd Academic Council meeting would be placed before the Executive Council.

Resolution 12: The Executive Council discussed the item and unanimously resolved to approve the 2nd Academic Council minutes held on 09-06-25.

Agenda No. EC/18/02.6	APPROVAL OF THE MINUTES OF THE 8TH FINANCE COMMITTEE
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Matter for Consideration:

The eighth (8th) Finance Committee Meeting of CTUAP is scheduled on 9th June, 2025 at 10.30 A.M in Hotel Daspalla, Visakhapatnam through Blended Mode. The Approved Minutes of 8th Finance Committee meeting would be placed before the Executive Council.

Resolution 13: The Executive Council discussed the item and unanimously resolved to approve the 8th Finance Committee minutes held on 09-06-25.

AGENDA No. EC/16/03: ANY OTHER ITEMS FOR CONSIDERATION

The meeting of the Executive Council concluded with vote of thanks to the Chair

Dt: 10-06-25


(Prof. T.V. Kattimani)

Vice-Chancellor & Chairman of the Executive Council


Prof. T. Srinivasan
Registrar (i/c)
Secretary of the Executive Council