

Central Tribal University of Andhra Pradesh

Vizianagaram (A.P.)



MINUTES

Thirteenth (13th) Meeting of the Executive Council

Mode : OFFLINE MODE

Date : 11th Nov, 2024, Monday

Time : 3.30 PM

Venue : CTUAP, Vizianagaram, AP

Minutes of the 13th Meeting of the Executive Council held on 11/11/2024 at
3.30 PM in Blended Mode

The 13th meeting of the Executive Council of the Central Tribal University of Andhra Pradesh was held at 3.30 PM on 11/11/2024 through blended mode. To deliberate on the agenda items, circulated to the members to acknowledge and take decisions on important academic and administrative matters.

Member Present:

1.	Prof. T. V. Kattimani, Vice Chancellor, Central Tribal University of AP, Vizianagaram (A.P)	Chairman	Physically Present
2.	Prof. G. Nageshwar Rao, Former Vice Chancellor, Andhra University, Vishakhapatnam (A.P)	Member	Physically Present
3.	Prof. Ajailiu Niumai, Head, Centre for the Study of Social Exclusion & Inclusive Policy, University of Hyderabad, HYD	Member	Physically Present
4.	Prof. P. Vijaya Nirmala, Head, Dept. of Zoology, Adikavi Nannaya University, Rajamahendravaram, (A.P)	Member	Physically Present
5.	Prof. G. Padmaja, Head, Centre for Health Psychology School of Medical Sciences, University of Hyderabad, HYD	Member	Physically Present
6.	Prof. R. Rajanna, Registrar, Karnataka State Open University, Mysore (KA)	Member	Physically Present
7.	Dr. Ashutosh Mandavi, Deptt. of Public Relations and Advertising, Kushabhau Thakre P.A.J. Vishwavidyalay Raipur (CG)	Member	Physically Present
8.	Ms. Vanaja, Dept. of Political Science, Govt. Arts College, Dr. B R Ambedkar Veedhi, Bangalore (KA)	Member	Physically Present
09.	Prof. T. Srinivasan, Registrar I/c, Central Tribal University of AP, Vizianagaram (A.P)	Secretary	Physically Present
10.	Shri. P.K. Dash, Finance Officer, Central Tribal University of AP, Vizianagaram (A.P)	Special Invitee	Physically Present

Prof. Himanshu Chaturvedi, Dept. of History DDU, Gorakhpur University, Gorakhpur; Prof. Manish R. Joshi, Secretary, UGC, New Delhi and Mr. Saurabh Gaur, Principal Secretary, Dept. of Higher Education, GoAP, Vijayawada, Andhra Pradesh could not attend the meeting due to their prior commitments.

The Chairperson formally welcomed the members of the Executive Council and thanked them for sparing their valuable time from their busy schedules to attend the 13th meeting of the Executive Council. The Chairperson in his opening remarks, shared the details about the progress of the University since 10th Executive Council meeting.

Agenda items were taken up for discussion subsequently:

EC/09/01: REPORTING ITEMS/ ITEMS FOR RATIFICATION

Agenda No. EC/13/01.1	APPROVAL OF THE MINUTES OF THE 10 TH , 11 TH AND 12 TH EXECUTIVE COUNCIL MEETINGS.
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Reference Note:

The 10th Executive Council meeting of the Central Tribal University of Andhra Pradesh was held on 22/05/2024 (Blended Mode). Minutes of the same were circulated on 06/06/2024 to all the Executive Council Members. The 11th and 12th Executive Council meetings were of single agenda each and were held by circulation on 26/06/24 and 14/10/2024, respectively. The Hon'ble members provided their consent/ approval through e-mail for the agendas of both the meetings.

Inputs/Comments received from the members are incorporated accordingly.

Resolution 1: The Executive Council discussed the item and unanimously resolved to approve the minutes of the 10th, 11th and 12th meetings of the Executive Council.

Agenda No. EC/13/01.2	ACTION TAKEN REPORT OF THE 10 TH , 11 TH AND 12 TH EXECUTIVE COUNCIL MEETINGS
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Reference Note:

As per the discussions held during the 10th Executive Council Meeting and approval/suggestions provided by e-mail for the 11th and 12th Executive Council meetings held by circulation on the respective agenda points, the action taken on the same is attached herewith.

Resolution 2: The Executive Council discussed the items and unanimously resolved to approve the Action Taken Report (ATR) on the decisions taken in its 10th, 11th and 12th EC meetings.

Agenda No. EC/13/01.3	STATUS/DEVELOPMENT OF CONSTRUCTION ACTIVITIES
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Reference Note:

The Government of Andhra Pradesh (GoAP) has completed the construction of the Elevated Level Storage Reservoir and the connection from the water source to the sump is currently in progress.

M/s MECON Limited awarded the work to M/s Shreeji Krupa Projects Limited for a contract value of Rs.236,29,40,460, with a completion timeline of 36 months.

Currently, site mobilization works have been completed and the construction of the boundary wall is underway. Jungle clearance for all buildings proposed in Phase 1 has been completed and excavation works for the buildings are in progress. The university has conducted two review meetings with the Project Management Consultant (PMC) and the contractor on the progress of work. M/s MECON Limited has informed that the detailed drawings have been finalized and will be submitted as soon as possible.

The construction of the Academic Block, Boys Hostel, Girls Hostel, Mess Building for Boys and Mess Building for Girls will be phased to make select floors operational by March 2025, ensuring essential facilities are ready for campus relocation and the commencement of the next academic year.

Resolution 3: The Executive Council discussed the item and noted the matter.

Agenda No. EC/13/01.4	DRAFTING THE STATUTES AND ORDINANCE OF THE UNIVERSITY
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Reference Note:

In accordance with the directive to submit the amended Statutes of the University to the Ministry of Education for the assent of the Hon'ble Visitor of the University, a committee was constituted to draft the Statutes and

Ordinances, taking into account the Central Universities Act of 2009 and the approved Statutes and Ordinances of other Central Universities. The committee had submitted the draft Statutes 10, 11, 13 and 15(1) which were approved by the Hon'ble Council in the 12th Executive Council meeting held by circulation for submitting them for the assent of Hon'ble Visitor of the University. The ordinances are being drafted and will be completed in a month.

Resolution 4: The Executive Council discussed the item and ratified the matter.

Agenda No. EC/13/01.5	PROF. M. SARATCHANDRA BABU: APPLICATIONS FOR THE VICE-CHANCELLOR POSITIONS
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Reference Note:

Prof. M.Saratchandra Babu, currently serving as the Dean of the School of Humanities and Social Sciences, requested for permission to apply for the position of Vice-Chancellor in various state universities of A.P. The request was approved by the Competent Authority and was issued NoC and vigilance clearance certificates.

Resolution 5: The Executive Council discussed the item and ratified the decision taken by the Hon'ble Vice-Chancellor.

Agenda No. EC/13/01.6	CREATION OF THE TEACHING AND NON-TEACHING POSTS
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Reference Note:

According to the approved Detailed Project Report of the University, the University submitted a request to the MoE for the release of 77 Teaching and 89 Non-Teaching positions via letter No. CTUAP/VCO/2023/77 dated 14/06/2023. In the process, the UGC recommended to the MoE, GoI the sanctioning of 77 Teaching and 51 Non-Teaching positions, as detailed in their letter No. F.No.13-9/2023 (CU)C-131217 dated 30/09/2023. The file is under active consideration by Dept. of Expenditure, Ministry of Finance, GoI.

Resolution 6: The Executive Council discussed the item and noted the matter.

Agenda No.
EC/13/01.7

WITHDRAWAL OF THE NON-NEP 2020 PROGRAMS

Reference Note:

As per the approval of the Executive Council in its 6th Meeting, the university is offering 4-year UG programs (Hons/Hons with Research) designed as per the NEP 2020 guidelines from the academic year 2023-24. Further, the university designed the PG programs as per the NEP 2020 guidelines and started to offer from the same academic year (2023-24). Further, all the non-NEP-2020 programs that were offered by the university have been subsequently withdrawn.

Resolution 7: The Executive Council discussed the item and ratified the matter.

Agenda No.
EC/13/01.8

JOINING OF THE PROFESSOR OF PRACTICE IN CHEMISTRY

Reference Note:

As per University Employment Notification/Advertisement Ref. No. CTUAP/PoP/2023/97 dated 22/06/2023, for engaging a Professor of Practice in Chemistry for one year, the Central Tribal University has successfully completed the process, in terms of UGC guidelines for “Engaging Professor of Practice in Universities and Colleges”.

Accordingly, the Offer of Appointment has been issued to Dr. Girish Dixit, President & Site Head, Eisai Pharmaceuticals Pvt. Ltd, Paravada, Visakhapatnam and he has accepted the offer on 31/01/24.

Resolution 8: The Executive Council discussed the item, ratified the matter and noted the joining of Dr. Girish Dixit.

Agenda No. EC/13/01.9	JOINING OF FIRST FINANCE OFFICER AND PRIVATE SECRETARY
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Reference Note:

Consequent to the issuance of Offer of Appointment letters, the selected candidates for the posts of Finance Officer, Shri Pratap Keshari Dash, and Private Secretary, Shri Gandikota Venkatesh, reported and joined on 10.06.2024 and 01.08.2024, respectively.

Resolution 9: The Executive Council discussed the item and noted the matter.

EC/10/02 : ITEMS FOR CONSIDERATION

Agenda No. EC/13/02.1	INSTITUTION OF UNIVERSITY GOLD MEDALS
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Matter for Consideration:

In accordance with the provisions laid out in the Central Universities Act 2009, the University, in its ongoing efforts to recognize and encourage academic excellence among students, proposes the institution of University Gold Medals and Rank-cum-Merit Certificates to be awarded to meritorious students across various academic disciplines from the 1st Convocation. The guidelines for the criteria, number and distribution of gold medals, as well as their design, specifications, funding and sponsorship are drafted.

Resolution 10: The Executive Council discussed the item and unanimously resolved for its implementation

Agenda No. EC/13/02.2	APPROVAL OF THE MINUTES OF 6TH FINANCE COMMITTEE MEETING
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Matter for Consideration:

The minutes of the sixth (6th) Finance Committee Meeting of CTUAP scheduled to be held at 11.00 A.M, 11th November 2024 including adoption of Separate Audit Report and Audited Accounts for the FY 2023-34 issued by CAG duly

Minutes of 13th Executive Council Meeting, CTUAP, Vizianagaram

recommended by the FC will be placed on table for consideration and approval so to place before both the houses of parliament in time.

Resolution 11: The Executive Council discussed the item and unanimously resolved to approve the minutes of the Sixth Finance Committee Meeting held on 11th November 2024. Further, the Executive Council approved the adoption of Separate Audit Report and Audited Accounts for the FY 2023-24 towards placement before both the houses of parliament.

Agenda No. EC/13/02.3	FORMAT OF APARS FOR NON-TEACHING AND LIBRARY STAFF
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Matter for Consideration:

In accordance with the directions of the UGC, DoPT and NAAC, the University must evaluate, recognize and enhance the professional development of its staff. In this regard, the Annual Performance Assessment Report (APAR) plays a pivotal role in performance evaluation, accountability, transparency, training needs identification and career progression. The formats for the APAR of the library and non-teaching staff members, for the annual collection of prerequisite information, have been designed based on the APAR formats of other central universities.

Resolution 12: The Executive Council discussed the item and approved the matter.

Agenda No. EC/13/02.4	APPROVAL OF THE CONSTITUTION, POWERS AND FUNCTIONS OF THE SCHOOL BOARD
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Matter for Consideration:

The UG programs, designed in accordance with NEP 2020 guidelines, include several common courses such as Ability Enhancement Courses (e.g., Hindi, Telugu), Skill Enhancement Courses (e.g., Soft Skills, Leadership and Management), and Multidisciplinary Courses. These courses extend beyond the scope of the approved Board of Studies (BoS) for the respective departments. In this regard, the constitution, powers and functions of the School Board have been formulated by the university, drawing on the structure and composition of School Boards at other central universities.

Resolution 13: The Executive Council discussed the item and approved the matter.

Matter for Consideration:

In line with the University Grants Commission (UGC) Regulations 2022 on minimum standards and procedures for the award of Ph.D. degrees, a committee was constituted by the university to draft modalities and research guidelines for the newly recruited faculty and other staff on lein in the university applicable to our institution.

The draft Ph.D. regulations aim to streamline the admission process, coursework, research supervision, evaluation and award of degrees, ensuring compliance with national standards while catering to the specific needs of the university. The committee also made necessary adjustments to incorporate recent policy changes and emerging academic trends. These regulations incorporate the mandatory provisions as outlined in the UGC 2022 regulations, as well as the subsequent amendments issued thereafter.

Resolution 14: The Executive Council discussed the item and approved the matter.

Matter for Consideration:

As per the recommendations made during the first meeting of the Institutional Innovation Council (IIC) on 9-10-24, the University intends to establish a Centre for Indian Knowledge Systems. This initiative is in alignment with the National Education Policy (NEP) 2020 and various Government of India initiatives aimed at promoting and integrating traditional knowledge systems.

The Centre will concentrate on documenting, preserving and promoting traditional and indigenous knowledge, with a particular emphasis on the knowledge of tribal communities. Through research, education, and outreach activities, this initiative aims to promote sustainable development, contribute to interdisciplinary studies and support national efforts to safeguard and revitalize traditional knowledge. Further, the proposed Centre resonates with the

university's mission to enhance the welfare of tribal communities and uphold their cultural heritage.

Resolution 15: The Executive Council discussed the proposal and unanimously resolved to establish the Centre for Indian Knowledge Systems under the Department of Botany. It was further decided that a committee be constituted, comprising members from departments related to Indian Knowledge Systems to support the functioning of the centre.

**Agenda No.
EC/13/02.7**

PENDING ISSUES WITH THE MINISTRY OF EDUCATION, GOI

Matter for Consideration:

The following issues have been pending with the Ministry of Education (MoE) which needs to be expedited for smooth functioning of the university. The matter has also been placed in the 6th Finance Committee for intimation and advice by the Hon'ble members from UGC/MoE.

1. Sanction of Teaching and Non-Teaching Positions

- The university submitted a request for the release of 77 Teaching and 89 Non-Teaching positions via letter No. CTUAP/VCO/2023/77 dated 14/06/2023. In the process, the UGC recommended to the MoE the sanctioning of 77 Teaching and 51 Non-Teaching positions, as detailed in their letter No. F.No.13-9/2023 (CU)C-131217 dated 30/09/2023. Currently, the file is with the Ministry of Education, awaiting consent from the Department of Expenditure for the creation of these posts.

2. Appointment of the First Registrar

- The appointment of the university's first registrar is still pending the approval from the Ministry, which is critical for the administration. The following are the sequence of actions taken by the University in this regard :

A: First attempt of recruitment:

- i. The position of Registrar was first advertised through Advt No. CTUAP/Advt- NT/2022/258 dated 24/12/2022.

- ii. All recruitment processes, including interviews, were completed by 11/04/2023.
- iii. The recommendations of the duly constituted selection committee were submitted to MoE via Letter Ref No. CTUAP/2023/VCO/13 dated 13/04/2023.
- iv. Directive was received from MoE for re-advertisement of the Registrar position through Letter Ref No. 2-7/2022-CU-VII dated 15/02/2024.

B. Second attempt of recruitment:

- v. The University re-advertised the position through Advt No. CTUAP/Advt- NT/2024/414 dated 19/02/2024.
- vi. The interviews were conducted on 21/05/2024.
- vii. The recommendations of the duly constituted selection committee were submitted to MoE via Letter Ref No. CTUAP/RO/2024/85 dated 20/06/2024.
- viii. Confirmation of First Registrar is pending at the Ministry.

3. Nomination of the First Court and First Academic Council

- As per the Central University Act 2009, Clause 44 (c) (d) (Transitional Provision), the first Court and first Academic Council shall be nominated by the Central Government. The University has been awaiting the nomination of members for the first Court and the first Academic Council to initiate governance and academic functions. The latest communication related to academic council was Letter from university with Ref No. B-119/RO/CTUAP/2024/128 dated 12.08.2024.

4. Assent of the Hon'ble Visitor for the University Statutes

- The amended statutes of the university were submitted for the Hon'ble Visitor's assent on 24-10-2024 and are currently under review.

Resolution 16: The Executive Council discussed the item and unanimously resolved that reminder letters may be sent to the concerned departments.

AGENDA No. EC/13/03: ANY OTHER ITEMS FOR CONSIDERATION

Agenda No.
EC/13/03.1

THE NEWSLETTER OF THE UNIVERSITY

Matter for Consideration:

Newsletter is an initiative designed to highlight important events, achievements, updates and opportunities across our campus. It also helps to build a strong sense of community while keeping all stakeholders informed about academic and administrative developments. In this regard, the university has constituted a committee for quarterly publication of Newsletter and first issue has been released this month.

Resolution 17: The Executive Council discussed the item and noted the initiative.

Agenda No.
EC/13/03.2

TRIPARTITE MoU BETWEEN CTUAP, UGC and MOE

Matter for Consideration:

As per the letter No. 20-7/2024-CUII, Dt: 27-06-24 received from MoE, the Central Universities must enter into a tripartite MoU on annual basis with University Grants Commission and Department of Higher Education /MoE in lines of Rule 229(xi) of GFR , 2017. In this regard, the draft MoU is submitted to the Hon'ble Council for approval and suggestions.

Resolution 18: The Executive Council discussed the item and unanimously approved the MoU.

The meeting of the Executive Council concluded with vote of thanks to the Chair.

Date :14/11/2024



(Prof. T.V. Kattimani)

Vice-Chancellor & Chairman of the Executive Council



Prof. T. Srinivasan
Registrar (i/c)

Secretary of the Executive Council